

Chief Data Officer Council

Small Agency Committee Charter

Date: October 8, 2020

Committee Name: Small Agency Committee

Committee Leader: Kirsten Dalboe

Purpose: Develop strategies, solutions, and resources to address and advocate for small agency needs and opportunities in implementing the Foundations for Evidence Based Policymaking Act and Federal Data Strategy to ensure that CDO's at Small Agencies are successful across the data lifecycle.

The Committee will accomplish these goals:

- Provide Small Agency leadership, learning, and partnership on the delivery of the Federal Data Strategy Action Plan and the Foundations for Evidence Based Policy Making Act;
- Foster a vibrant community of Small Agency CDO's; and
- Contribute to the general strengthening of the CDO Council.

The Small Agency Committee will strive to:

- Be a collaborative body of Small Agency CDO's to share, learn, and work together to solve the unique challenges faced by Small Agencies;
- Identify strategies, solutions, and resource needs of Small Agencies;
- Communicate and advocate for those strategies, solutions, and resource needs with the CDO Council and the CDO Council Executive Committee; and
- Offer their unique agility, as small agencies, to provide for experimental and innovative opportunities to test ideas that further the shared goals of the CDO Council.

The Small Agency Committee will:

- Consist of the CDOs of Small Agencies (non-CFO-Act Agencies).
- Be led by the Small Agency Representative to the CDO Executive Committee.
- Meet on a regular basis as necessary for fulfilling its responsibilities, but no less than quarterly.
- Use consensus-based decision-making within the Committee, while actively communicating and, as necessary, documenting any dissent or range of views when providing recommendations to the CDO Council Executive Committee.

Linkages to the CDO Council goals:

- The Small Agency Committee supports all of the goals of the CDO Council, as appropriate, by ensuring the CDO Council and Executive Committee understands the unique contributions and challenges of the 50+ Small Agencies across the Federal Government in implementing the Evidence Act and the Federal Data Strategy Action Plan.

Relevant section from the statute:

“§ 3520A. Chief Data Officer Council

“(a) ESTABLISHMENT.—There is established in the Office of Management and Budget a Chief Data Officer Council (in this section referred to as the ‘Council’).

“(b) PURPOSE AND FUNCTIONS.—The Council shall—

“(1) establish Government-wide best practices for the use, protection, dissemination, and generation of data;

“(2) promote and encourage data sharing agreements between agencies;

“(3) identify ways in which agencies can improve upon the production of evidence for use in policymaking;

“(4) consult with the public and engage with private users of Government data and other stakeholders on how to improve access to data assets of the Federal Government; and

“(5) identify and evaluate new technology solutions for improving the collection and use of data.

“(c) MEMBERSHIP.—

“(1) IN GENERAL.—The Chief Data Officer of each agency shall serve as a member of the Council.

“(2) CHAIR.—The Director shall select the Chair of the Council from among the members of the Council.

“(3) ADDITIONAL MEMBERS.—The Administrator of the Office of Electronic Government shall serve as a member of the Council.

“(4) EX OFFICIO MEMBER.—The Director shall appoint a representative for all Chief Information Officers and Evaluation Officers, and such representative shall serve as an ex officio member of the Council.

“(d) REPORTS.—The Council shall submit to the Director, the Committee on Homeland Security and Governmental Affairs of the Senate, and the Committee on Oversight and Government Reform of the House of Representatives a biennial report on the work of the Council.

Relevant section from the Council Charter

GOALS

- Meet statutory requirements, including the required report to Congress.
- Be a community of learning by broadly identifying best practices and resources to facilitate the implementation for the Foundations for Evidence-Based Policymaking Act of 2018.
- Provide leadership on the delivery of the Federal Data Strategy Action Plan.